



## 2025 FALL HARVESTFEST APPLICATION

Friday, October 3<sup>rd</sup> and Saturday, October 4<sup>th</sup>

(Friday: 12 noon – 9pm and Saturday: 9am – 4pm)

The annual Harvestfest event is sponsored by Visit Big Valley, LLC and is held at the Mifflin County Youth Park in Reedsville, PA. The 2-day event attracts 60 plus crafters/exhibitors as well as plenty of mouth watering food vendors. The event also includes musical entertainment, pony rides, a chicken BBQ, demonstrations, a children's area and much more! This will be the 37th year for the event.

Craft and product vendors will be located inside the large exhibit building. Food vendors that serve from trailers will be located outside and those without trailers will be inside the exhibit building. Space is very limited and sells out months before the actual event; therefore we recommend you send in your application as early as possible.

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*Please print all information except for your signature on the release.*

**Business Name:** \_\_\_\_\_

**Name of Person to Contact:** \_\_\_\_\_

**Business or Contact Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Number of Booths Requested**(Check all that apply) **Inside:** \_\_\_\_\_ **Outside:** \_\_\_\_\_

**Amount Remitted:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Check Number:** \_\_\_\_\_

**Craft or Product:** \_\_\_\_\_ **Food:** \_\_\_\_\_

\*\*\* If you need more space, please list all products or food to be sold on the reverse side \*\*\* **Sales Tax ID**

**Number**(REQUIRED by PA Dept of Revenue): \_\_\_\_\_

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**Make sure you read the "REGISTRATION REQUIREMENTS & FEES" section and the "RULES & REGULATIONS" section before you sign the application.** If you need more information or have questions, please contact the VBV coordinators, Rick and Vicki Hamilton, at the information given below, or call or text (814)641-1146.

**Visit Big Valley, LLC | PO Box 803 | Belleville, PA 17004**

**Email:** visitbigvalley@gmail.com

I have read, understand, and agree to abide by all requirements, rules and regulations set forth by Visit Big Valley, LLC. I agree to forever discharge and release Visit Big Valley, LLC from "any and all" manner of action, suits or damage claims whatsoever arising from any loss or damage to property or self during the event. I have also enclosed a "Certificate of Insurance" indicating that I have current General Liability Insurance coverage.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

# VISIT BIG VALLEY, LLC

## 2025 FALL HARVESTFEST REGISTRATION REQUIREMENTS & FEES

(Please read carefully before sending in your application!)

1. Registration for our event **REQUIRES** that each vendor submit a "Certificate of Insurance" indicating that they have current General Liability Insurance. Vendors **WILL NOT** be permitted to participate in our Harvestfest event without proof of insurance.
2. Each vendor space inside the exhibit building will measure 10 feet by 10 feet. Outside vendor spaces may vary per the Harvestfest Committee.
3. You may purchase more than one vendor space if you need more room for your exhibit.
4. Craft or product vendor space fee is **\$135.00** per space for **nonmembers** of "Visit Big Valley" and **\$80.00** per space for **members**.
5. Food vendor space fee is **\$155.00** per space for **nonmembers** of Visit Big Valley and **\$110.00** per space for **members**.
6. A **non-refundable** deposit of **\$50.00** is required to hold your space and must be submitted with your application. This deposit will only hold your space until July 31<sup>st</sup> when the rest of your payment is due. If you would like to pay your entire amount up front you can do that as well.
7. Vendor spaces tend to sell out months before Harvestfest. We recommend that you send in your application with payment as soon as possible. Confirmation or denial of your acceptance to participate in Harvestfest will be sent to you by mail or email.
8. If for whatever reason you are not accepted into the event we will refund your initial deposit and any other payments you may have made. Otherwise your initial deposit as stated above is non-refundable. **Therefore, if you are accepted into the event and cancel your reservation we will only refund whatever payments you have made "above-and-beyond" the non-refundable \$50 deposit.**

## VISIT BIG VALLEY

### 2025 FALL HARVESTFEST RULES & REGULATIONS

(Please read carefully before sending in your application!)

1. If you have not been a prior exhibitor or you have been a prior exhibitor but have changed your craft/product, we require that you submit photos of your merchandise. Items that are not represented as you have described in the contract may not be permitted in the show.
2. Sound devices, electronics, and visual equipment are prohibited at the event without prior written permission from the Harvestfest Committee.
3. Displays may be set up between 9am and 8pm on Thursday prior to the show. You may also set up Friday morning of the show from 8am until 11am. **All displays must be erected and**

**vendors ready to open by 11am on Friday.**

4. All displays **MUST** remain in place the entire duration of the show and all booths **MUST** be attended by someone **Friday, 12 noon until 9pm** and **Saturday, 9am until 4pm**.
5. Display tables are not provided, so please bring whatever tables you need. All display tables must be draped to the floor for a clean and presentable look. Also, the back of all booth spaces must consist of a free standing wall or drapery of some sort. Please **NO** canopy tents inside the exhibit building.
6. We encourage all vendors to decorate their exhibits in a Harvest theme (*i.e. – use of pumpkins, fall flowers, etc.*).
7. Exhibitors are responsible for removing all trash they produce during the event. Dumpsters are available on site for trash disposal.
8. Electrical supply is 110 volts inside and either 110 volts or 220 volts outside. Exhibitor must supply their own UL-Approved extension cords and connectors that meet the Brown Township electrical codes. **Outside food vendors should be prepared to possibly run up to 100 feet of extension cord to reach a 220 volt service.**
9. Water is available to all food vendors. **Outside food vendors should be prepared to run hoses as far as 100 feet to connect to a water supply.** All food preparation materials and water hoses are to meet Pennsylvania and Brown Township health codes.
10. Because food is being served and eaten inside the building it is unlawful to bring pets inside the exhibit building.
11. Visit Big Valley, LLC will provide security Friday evening from 9pm until Saturday morning at 9am, but we assume no responsibility for loss or damage by any cause. Merchandise too valuable to be left unattended should be removed or insured by the exhibitor.
12. **Children are always welcome with our vendors but we kindly ask that children are not permitted to run through the area or otherwise disturb other vendors and customers.**

*Any exceptions to these rules and regulations will be decided by the Harvestfest Committee on a case by case basis. Any approved exception will be put in writing for both parties to sign. Additional vendor fees may apply to any exceptions or special requests that are approved by the Harvestfest Committee.*

**NOTE:** All matters not covered by these rules and regulations are subject to decisions made by the sponsor. Any violation of these regulations shall, at the discretion of the sponsor, annul the lease to occupy space and the exhibitor shall forfeit all monies that have been paid. Signature on the application and payment of fees assume the rules and regulations as binding by sponsor and exhibitor.